

CITY COUNCIL

Special Meeting

**Special Meeting
Tuesday, November 13, 2012
Council Chambers
5:00 p.m.**

The Regular Meetings of City Council are filmed and can be viewed LIVE while the meeting is taking place or at your convenience at any time after the meeting on the City's website at www.ReadingPa.gov

All electronic recording devices must be located behind the podium area in Council Chambers and located at the entry door in all other meeting rooms and offices, as per Bill No. 27-2012

I. Opening Matters Roll Call

II. Purpose

The purpose of this meeting is for Council to consider the adoption of the FFY 2013 CDBG Action Plan.

III. Public Comment

Citizens wishing to comment on the proposed legislation need to register with the City Clerk before 5 pm on the day of the meeting. All remarks must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Any person making personally offensive or impertinent remarks or becoming unruly while addressing Council may be called to order by the Presiding Officer, and may be barred from speaking before Council, unless permission to continue speaking is granted by the majority vote of Council.

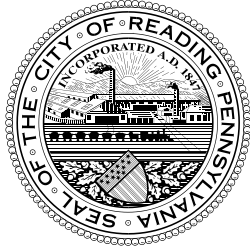
Those commenting shall limit their remarks to 3 minutes. No comments shall be made from any other location except the podium, and anyone making "out of order" comments may be subject to removal. There will be no demonstration at the conclusion of anyone's presentation. Citizens may not ask questions of Council member or other elected or public official in

attendance. Citizens attending the meeting may not cross into the area beyond the podium. Any materials to be distributed to Council must be given to the City Clerk before the meeting is called to order.

IV. Resolutions

A. Resolution - authorizing the submission of the FFY 2013 Action Plan to the United States Department of Housing and Urban Development (**Community Development**)

V. Adjourn



AGENDA MEMO
COMMUNITY DEVELOPMENT

TO: CITY COUNCIL
FROM: LENIN AGUDO, DIRECTOR
MEETING DATE: October 1, 2012
AGENDA MEMO DATE: October 1, 2012
REQUESTED ACTION: TO APPROVE SUBMISSION OF THE FFY2013 (39TH YEAR - JANUARY 1, 2013 TO DECEMBER 31, 2013) ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

CD is asking City Council to pass the resolution no later than the **November 13, 2012** City Council meeting.

BACKGROUND: For the fiscal year beginning on January 1, 2013 and ending December 31, 2013 the City of Reading anticipates receiving approximately \$2,300,000 CDBG, \$70,000 CDBG program income, \$952,500 Section 108 Payments, \$698,000 HOME, \$265,000 from ESG program and \$250,000 in NSP2 program income. HUD requires the City to expend those funds in accordance with federal regulations and City policy as detailed in both a five-year Consolidated Plan and a one-year Action Plan. The Consolidated Plan period runs from January 1, 2009 to December 31, 2013. The Action Plan is the annual budget explaining how the administration intends to spend HUD funds and demonstrate how those expenditures conform to HUD regulations. The plan must be submitted to HUD for review and approval at least forty-five (45) days prior to the beginning of each fiscal year. CD develops the plan based upon requests from City Departments and the general public. CD reviews the requests to determine compatibility with HUD regulations, the Consolidated Plan, and City policy. The plan is advertised and made available for public review and comment for a period of thirty (30) days. CD will present the plan in a formal public hearing. Upon approval by Council, the plan will be sent to HUD for their review and approval.

BUDGETARY IMPACT: None.

PREVIOUS ACTION: None.

SUBSEQUENT ACTION: If approved by Council, the FFY2013 (39th year - January 1, 2013 to December 31, 2013) one year Action Plan will be submitted to HUD on November 15, 2012 for their review and approval.

RECOMMENDED BY: Community Development Director, Managing Director and Mayor.

RECOMMENDED MOTION: To approve/deny a Council Resolution authorizing submission of the FFY2013 Action Plan to HUD.

Cc: Vaughn D. Spencer
Carole Snyder

Crystal Edwards
Steve Haver
Neil Nemeth
Brenda Skimski
Dan Wright

RESOLUTION NO. _____

**RESOLUTION OF THE COUNCIL OF THE CITY OF READING AUTHORIZING SUBMISSION OF THE
FFY2013 ACTION PLAN TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT**

WHEREAS, under 24 CFR Part 91, the U.S. Department of Housing and Urban Development (HUD) outlines the consolidated submissions for community planning and development programs which will serve as: (1) a planning document for the City that builds on a participatory process at the grass roots level, (2) an application for federal funds under HUD's formula grant program, (3) a strategy to be followed in carrying out HUD programs, and (4) an Action Plan that provides a basis for assessing performance;

WHEREAS, the FFY2009 to FFY2013 five year Consolidated Plan (35th to 39th years - January 1, 2009 to December 31, 2013) specifies activities the City will undertake to address priority needs and local objectives using formula grant funds and program income the City expects to receive during a five year period;

WHEREAS, the FFY2013 (39th year January 1, 2013 to December 31, 2013) Action Plan specifies activities the City will undertake to address priority needs and local objectives using formula grant funds and program income the City expects to receive during the program year;

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF READING THAT:

The FFY2013 (39th year January 1, 2013 to December 31, 2013) Action Plan is hereby approved.

The Mayor, on behalf of the City of Reading, is authorized and directed to file the application for financial assistance to carry out the housing and community development activities outlined in the plan; and to execute the necessary certifications in connection with the plan and provide such additional information as may be required.

PASSED COUNCIL _____, 20____

PRESIDENT OF COUNCIL

ATTEST:

CITY CLERK

CDBG 2013 CAP Amounts

2013 CDBG HUD ENTITLEMENT	Available Funds
2012 CDBG Income est.	\$ 70,000.00
2013 Total CDBG entitlement est.	\$ 2,370,000.00
2013 CDBG Income est.	\$ 70,000.00
TOTAL 2013 AVAILABLE CDBG FUNDS (est)	\$ 2,370,000.00

Congress may increase or decrease CDBG allocations

CAP CATEGORIES	2013 Amount	2013 Requested	REQUESTS (Over) / Under Cap
2013 CDBG administration cap limit est.	\$ 474,000.00	\$ 474,000.00	\$ -
2013 CDBG public services cap limit est.	\$ 365,500.00	\$ 882,874.98	\$ (517,374.98)
2013 CDBG slum blight cap limit est.	\$ 488,500.00	\$ 538,510.00	\$ (49,710.00)
Non-Capd - Non Public Services (Min)	\$ 1,043,700.00	\$ 2,295,000.00	\$ (1,251,300.00)
TOTAL FUNDS	\$ 2,370,000.00	\$ 4,191,384.98	\$ (1,821,384.98)

Description of CAPS

Administration Cap: 20% of Available CDBG Funds	Payment of reasonable costs and carrying charges related to the planning and execution of community development activities assisted in whole or part with CDBG funds
Public Services Cap: 15% of Available CDBG Funds	The CDBG regulations allow the use of grant funds for a wide range of public service activities, including, but not limited to: Employment services; Crime prevention and public safety; Child care; Health services; Substance abuse services; Fair housing counseling; Education programs; Energy conservation; Services for senior citizens; Services for homeless persons; Welfare services; Down payment assistance; and Recreational services.
Slum & Blight Cap: 30% of (Available funds - 10% Pay - Admin)	Activities under this national objective are carried out to address one or more of the conditions which have contributed to the deterioration of an area designated as a slum or blighted area. The focus of activities under this national objective is a change in the physical environment of a deteriorating area. There are three categories that can be used to qualify activities under this national objective: Prevent or eliminate slums and blight on an area basis; Prevent or eliminate slum and blight on a spot basis; or Be in an urban renewal area.

2013 Action Plan
Mayor Spencer's Recommendations
10/30/12

Companies may increase or decrease CO2 allocations

HOME- 2013 Request Summary

2013 HOME Program Application Summary & ACTION PLAN					
Organization	Location	Project	Total Project	Amount requested	Amount recommended*
Delaware Valley Development Corporation	Weiser at Spring St	47 Interlocking rental townhomes	\$9,251,760	\$600,000	\$0
Habitat for Humanity	Pearl St. at Bilingam	4 Homeowner rehabs	\$328,000	\$200,000	\$135,000
Our City Reading	City-wide Census 1-29	10 Homeowner rehabs	\$744,188	\$429,000	\$375,000
Neighborhood Housing Services	City-wide	2 units CHDO development subsidy	N/A	\$160,000	\$100,000
	City-wide	Home-ownership assistance (HOP)	\$550,000	\$200,000	\$100,000
	City-wide	CHDO Operating support	\$75,000	\$75,000	\$0
	City-wide	Foreclosure diversion program	N/A	\$75,000	\$0
	City-wide	Rental Rehab	\$500,000	\$500,000	\$0
NHS Total				\$1,010,000	
2013 Grand Total				\$2,239,000	\$710,000

Homeless Continuum of Care (CoC) Organization

The Berks Coalition to End Homelessness, Inc. started as a small volunteer group in 1995 to address the problems of homelessness in our area. Since then it has grown to over 60 agencies, businesses, and individuals all working toward preventing, reducing, and ending homelessness in Berks County. In 2008, BCEH applied for nonprofit corporation status and its 501(c)(3).

Board of Directors:*The Executive Committee -*

Modesto Fiume, Opportunity House, Acting-Chair
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 Dave Reyher, Educator, Past Chair Emeritus

Ken Pick, County Of Berks

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 Stacey Keppen, Reading Housing Authority
 Chris Folk, Mary's Shelter
 Carol Bailey, Berks Counseling Center
 Lorena Keely, Service Access Management
 Michael Kaucher - Reading Berks Conference of Churches
 Ken Borkey - YMCA of Reading and Berks
 Robert Brookins - CARE
 Mary Kay Bemosky - Berks Women in Crisis
 Jerry Cox - Formerly Homeless Representative
 John Hart - Hope Rescue Mission
 Maria Vazquez - MidPenn Legal
 Gwen Didden - Family Promise of Berks
 Yvonne Stroman - Easy Does It, Inc.
 Lenin Aguado, City of Reading